



芬兰商会 | GUANGDONG

## **RULES FOR FBC GUANGDONG**

### **Name and place of business**

The society shall be known as the FBC GUANGDONG and is hereinafter referred to as "FBCGD".

The place of business of the FBCGD shall be at the current address of the secretary of the FBCGD.

### **Objective and activities**

The objective of the FBCGD is to promote the development of trade and industrial cooperation between Finland and China by supporting activities of Finnish related companies in Guangdong Province ("the area").

In order to achieve the objective FBCGD shall:

- Promote measures that benefit and protect the interests of Finnish related companies in the area,
- Represent and express various opinions of the Finnish business community in the area regarding trade and industry, commerce and other matters of interest,
- Provide to its members information concerning commerce and finance,
- Associate and cooperate with other organizations sharing mutual interests,
- Promote friendship among Finns and others in the area,
- Provide a base of information and contacts to Finnish companies and individual interests in business with Chinese companies and/or individuals.

### **Membership**

There shall be the following categories of members:

- Corporate members
- Individual members
- Honorary members

Corporate membership shall be open to all firms, companies and organizations

incorporated, registered or represented in the area in which there is a direct or indirect Finnish shareholders' interest or which have trading activity in Finland.

Individual membership shall be open to all persons who are employed as executives in companies incorporated, registered or represented in the area in which there is direct or indirect Finnish interest or to Finns who are working in the area within Chinese or foreign companies in management positions or who otherwise are interested in meeting representatives of Finnish business.

Honorary membership can be established when there is a need for that.

Admission to the membership shall be done by informing the secretary of FBCGD at a general meeting or sending an e-mail, fax or letter to the secretary's office. Secretary shall keep the register of members, and the mailing list of FBCGD.

Corporate members may have max 2 executives participating in all FBCGD meetings. Visiting business people may participate in the general meetings as visitors. Individual and honorary members have no voting rights.

### **Annual subscription**

The annual general meeting may determine an annual subscription which may be different for different members.

### **Resignation**

A member may at any time resign its membership by giving a written notice thereof to the secretary but shall continue to be liable for any subscription or other sum due and unpaid at the time of the resignation.

### **The executive committee**

The annual general meeting may elect an executive committee to plan and direct the activities of FBCGD.



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Subcommittees may be nominated as they may be deemed necessary.

### **Annual general meeting (AGM)**

The management of the FBCGD is vested in general meetings of the members presided over by the chairman. The annual general meeting shall be held during the fourth quarter of each year upon a date and time convened by the chairman latest two weeks prior to the meeting.

The annual meeting shall:

- Elect chairman and other office bearers
- Decide annual subscription
- If needed to receive reports and approve budget and elect auditors
- Transact any other business

Any member desirous of submitting any resolution to the AGM shall notice chairman not less than a week before the date of such meeting.

At general meetings, the chairman and in his absence, the deputy chairman shall take the chair. In case of possible voting the chairman shall have a second or casting vote.

### **Office bearers**

Office bearers shall be the chairman, deputy chairman and the secretary. Office bearers shall be elected from members for one year at the time and shall be circulated, if possible.

The chairman or deputy chairman shall:

- Preside at all general meetings of the FBCGD. In case of a sudden absence the meeting shall elect the chairman,
- Represent FBCGD in its dealings with the authorities of Finland and China, media and the public.

The secretary shall:

- Keep and maintain all records of FBCGD
- Record all the decisions made at the meetings
- Keep and maintain the register of members

- Receive all the subscription fees and other money coming to FBCGD and keep necessary books of all financial transactions
- Perform such other duties and functions as may be determined from time to time by general meetings of FBCGD.

### **Quorum at general meetings**

In any general meeting the quorum needed is not less than 25% of the registered members. The quorum can be formed also by contacting all the members by e-mail, facsimile or correspondence.

### **Accounts and audit**

The financial year of the FBCGD is the calendar year. The accounting and auditing shall follow the common practice accepted for similar business associations in Finland.

### **Amendments to rules**

No alterations or additions to these rules shall be made except at the annual general meetings or at the meetings specifically convened for that purpose.

### **Dissolution**

FBCGD shall be dissolved with the consent of three quarters (3/4) of the members present at a general meeting convened for the said purpose.

In the event of the FBCGD being dissolved, all debts and liabilities shall be fully discharged and the disposal of the remaining funds shall either go to an appropriate way to promote Finnish trade, or to be donated to charitable institutions decided by that general meeting.

Guangzhou 4.12.2004

Mika Tavast  
secretary